

**DFS-H2-1137 School Official/Supervising
Instructor Application**



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Applying to become a School Official/Supervising Instructor

DFS-H2-1137/DFS-H2-1269
 Revision: 03/2014

Providers are required to have at least one School Official/Supervising Instructor. A Supervising Instructor is required for each Bail Bond provider, while all other providers are required to have School Officials. School Officials/Supervising Instructors are the individuals who are responsible for all activities relating to the offering of Continuing Education or Pre-Licensing courses. Once approved, the School Official/Supervising Instructor may give online access to others in his/her office for the purpose of submitting required documents to the Department (i.e., - course applications, course offering applications, rosters, etc.).

Departmental Rules for Continuing Education (Rule 69B-228.180) and Pre-Licensing (Rule 69B-227.290) are available at www.flrules.org.

Note: You are required by state and federal law to disclose your social security number on this application. Section 666(a)(13) of Title 42, Unites States Code, requires each state to obtain the social security number of each applicant for a professional or occupational license on the application for the license. Section 626.171(6), Florida Statutes, implements this federal law. The purpose of collecting social security numbers is for administration of the child support enforcement provisions of Title IV-D of the Social Security Act. The Department of Financial Services also uses social security numbers for identity verification purposes in conjunction with background checks of applicants and for identity verification purposes in the Department's electronic database for licensees and applicants.

Please enter the School Official/Supervising Instructor's SSN and Date of Birth:

SSN

Date of Birth

(mm/dd/yyyy)

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Official	
SSN	
Date of Birth	
Contact Information	
Prefix	
First Name	
Middle Name	
Last Name	
Suffix	
Title	
Business Address	
City	
State	
County	
Zip	
Mailing Address <input type="checkbox"/> Same	
City	
State	
County	
Zip	
E-mail	
Alternate E-mail	
Phone	
Fax	
Extension	
Comments	
Preferred Contact Method	<input checked="" type="checkbox"/> I want to be contacted via my In-Box. <input checked="" type="checkbox"/> I want to be contacted by E-mail. The format I prefer is: <input checked="" type="checkbox"/> HTML <input type="checkbox"/> Plain text

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Identification Demographics Background Questions Confirmation

INSTRUCTIONS

Employees of the Department are not eligible to be School Officials/Supervising Instructors.

BACKGROUND QUESTIONS

Are you employed by the Florida Department of Financial Services?

- Yes
- No

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BACKGROUND QUESTIONS

Has an administrative action ever been taken against you for violation statutes or rules in Florida or any other state?

- Yes
- No

INSTRUCTIONS

Administrative Action is an action taken by the Department against someone for violation of the Florida Statutes.

Administrative Action will not necessarily eliminate someone as a potential School Official. If an action has been taken and you would still like to apply as a School Official please provide all documentation concerning the action to the Department for review.



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education

BACKGROUND QUESTIONS

Have you ever been convicted or pled nolo contendere to a felony?

- Yes
- No

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INSTRUCTIONS

To qualify as a Bail Bond Supervising Instructor, you must qualify one of the following ways:

- 10 years experience as a manager or officer of a Managing General Agent in Florida during the past 15 years. OR
- 10 years experience directly related to the bail bond industry as a manager or officer during the past 15 years with an insurance company authorized to and actively engage in underwriting bail in Florida. OR
- 10 years experience as a licensed bail bond agent in Florida.